

City of Allen H₂Ome Improvement Residential Washing Machine Rebate Program Application

Rebate Program Guidelines

- Participant must reside at or own and currently have a City of Allen water utility account in good standing for the property where installation of qualifying item is to occur. This program is for residents only, commercial requests will not be eligible.
- Only new, qualifying models of washing machines will be eligible for rebate. New high water efficiency qualifying washing machine must replace a low water efficiency washing machine or be a first time washer purchase. A list of qualifying washing machines can be found online at www.cityofallen.org.
- Applications must be received within 120 days of purchase of eligible water conserving item. Rebates will be processed in the order they are received on a first-come first-served basis. Incomplete applications will not be processed. All rebates are subject to the availability of funds. Please check our website at www.cityofallen.org to ensure funds are available for your rebate. The amount of available funds will be updated each month. Funding for each fiscal year will run October 1 through September 30. At the end of each fiscal year, rebate applications must be postmarked no later than September 15 or received at City Hall no later than September 22 to ensure processing by September 30.
- The washing machine rebate amount will include 50% of the price of a qualifying washing machine up to \$125 for washing machines in Tier 3B, \$100 for Tier 3A, \$75 for Tier 2 and \$50 for Tier 1. **Tax is not included.** Limit one washing machine rebate per family lifetime as Allen resident at any address. No participant shall receive more than \$500 in one year from the City of Allen rebate program for any combination of eligible items.
- The City of Allen will gladly take recommendations for new rebate program items. However, the City will only republish its program once per fiscal year and new items accepted will not be included until the next program year's guidance materials are produced.



Rebate Program Instructions

Select, purchase and install a water efficient washing machine from qualifying list. Then, mail in rebate application with requested copies enclosed. Originals of all copies must be present should an onsite verification occur. If original receipts are not provided or installation of device cannot be verified, the request for rebate will be denied.

Enclose the following with your application and mail to:

City of Allen, Attention: Washing Machine Rebate
305 Century Pkwy., Allen, TX 75013-8042

- Copy of original sales receipt showing date and place of sale, itemized description of purchase, and cost of item.
- Copy of **one** original proof of purchase which can include any of the following: product registration card with serial number, 1st page of user / installation manual / CD, or barcode from the box.

*Please retain a copy of all material submitted for your records.
The City of Allen is not responsible for materials lost by mail.*



H₂Ome Improvement Rebate Program Residential Washing Machine Application



MAIL TO: City of Allen, Attention: Washing Machine Rebate, 305 Century Pkwy., Allen, TX 75013-8042

Participant Information

PLEASE PRINT LEGIBLY

City of Allen Utility Account Number: _____

Name of Account Holder: _____ Phone Number: _____

Address: _____ Zip: _____

E-Mail Address: _____ (if you want to be notified when approved)

Purchase Information

Household Information

Age of old washer or gallons per load: _____ New serial number: _____

Brand of new washing machine: _____ Location of new serial number: _____

Model of new washing machine: _____ Number of people in house: _____

Place washer was purchased: _____ Wash loads per week: _____

What is the main reason for installing your new water efficient washing machine? (circle one)

Save money on water bill

Rebate money available

Conserve water

Needed new washing machine

Rebate Program Terms

I have read, understand, and agree to the following:

- I agree to keep the water-efficient washing machine in place as long as I reside in the City of Allen.
- I understand when my application is processed a representative from the City of Allen may contact me to verify the installation of my new water efficient washing machine before my rebate is issued. I will have the serial number on my washing machine readily visible at the time of on-site verification.
- In accepting this rebate, I acknowledge that the City of Allen is in no way responsible for the condition of the plumbing on my side of the meter, now or in the future.
- I understand that qualifying items are selected on the basis of water efficiency only. The City of Allen does not endorse specific brands, products, or dealers; nor does it guarantee materials, workmanship, performance, or durability of the qualifying items.
- I understand I may receive reimbursements not to exceed the amount outlined in the program guidelines. Processing of completed applications takes approximately 12 weeks. Once processing is complete and the rebate is approved, a credit will appear on your utility bill.
- I certify that the information on this application is true and correct to the best of my knowledge.

Participant Signature: _____ Date: _____

For Office Use Only

Date Received: _____ Rebate Amount: _____

Application #: _____ Approved: _____ Denied: _____

Work Order Entered: _____ Reason: _____

Verified By: _____ Verification Date: _____ Date Issued: _____ By: _____