

# City of Allen H<sub>2</sub>Ome Improvement Residential Toilet Rebate Program Application

## Rebate Program Guidelines

- Participant must currently own and have a City of Allen water utility account in good standing for the property where installation of qualifying item is to occur. This program is for residents only; tenant and commercial requests will not be eligible.
- Residence must have been built prior to 1998 and must not already have high efficiency toilets installed. New additions of bathrooms built after 1997 are not eligible for a rebate. Only new, qualifying models of toilets will be eligible for rebate. New high efficiency qualifying toilet (0.8-1.6 gallons per flush) must replace a low efficiency toilet (approximately 3-7 gallons per flush). A list of qualifying toilets can be found online at <http://www.epa.gov/watersense/pp/het.htm>
- Applications must be received within 120 days of purchase of eligible water conserving item. Rebates will be processed in the order they are received on a first-come first-served basis. Incomplete applications will not be processed until they are complete. All rebates are subject to the availability of funds. Please check our website at [www.cityofallen.org](http://www.cityofallen.org) to ensure funds are available for your rebate. Funding for each fiscal year will run October 1 through September 30. At the end of each fiscal year, rebate applications must be postmarked no later than September 15 or received at City Hall no later than September 22 to ensure processing by September 30.
- The City of Allen does not require a plumbing permit to replace an existing toilet. The toilet rebate amount will include 50% of the price of a qualifying toilet tank, bowl, installation hardware, wax ring, and installation costs incurred by a licensed plumber up to \$100 for the first toilet, \$75 for the second and \$50 for the third, each for separate bathrooms. **Tax is not included.** Limit one toilet per bathroom, up to three, for the lifetime of a residence. No participant shall receive more than \$500 in one year from the City of Allen rebate program for any combination of eligible items.
- Old toilets (3-7 gallon flush) that are replaced must be disposed of by making an appointment for Community Services to collect them (214-509-4551).
- The City of Allen will gladly take recommendations for new rebate program items. However, the City will only republish its program once per fiscal year and new items accepted will not be included until the next program year's guidance materials are produced.



## Rebate Program Instructions

Select, purchase and install toilet from qualifying list. Then, mail in rebate application with requested copies enclosed. Originals of all copies must be present should an onsite verification occur. If original receipts are not provided or installation of device cannot be verified, the request for rebate will be denied. **As part of the application process your old high water use toilet that was replaced must be properly disposed of by the method listed in Program Guidelines.**

Enclose the following with your application and mail to:

City of Allen, Attention: Toilet Rebate  
305 Century Pkwy., Allen, TX 75013-8042

- Copy of original invoice or sales receipt showing date and place of sale, date of installation if performed by contractor, itemized description of purchase, cost of items and cost of labor.
- Copy of the original proof of purchase with complete barcode (if self installed).

*Please retain a copy of all material submitted for your records.  
The City of Allen is not responsible for materials lost by mail.*



# H<sub>2</sub>Ome Improvement Rebate Program Residential Toilet Application



MAIL TO: City of Allen, Attention: Toilet Rebate, 305 Century Pkwy., Allen, TX 75013-8042

## Participant Information

PLEASE PRINT LEGIBLY

City of Allen Utility Account Number: \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## Purchase Information

## Household Information

Age of old toilet or gallons per flush: \_\_\_\_\_ Year house was built: \_\_\_\_\_

Number of new toilets purchased:    1    2    3    Do you rent or own? \_\_\_\_\_

Brand and model of new toilet: \_\_\_\_\_ Number of showers: \_\_\_\_\_

How was the new toilet installed? (circle one)    yourself    licensed plumber    other \_\_\_\_\_

**Don't forget to call City of Allen at 214-509-4551 to schedule pick up of your old toilet.**

What is the main reason for installing your low flow toilet? (circle one)

Save money on water bill

Rebate money available

Conserve water

Needed new toilet

## Rebate Program Terms

I have read, understand, and agree to the following:

- I agree to keep the water-efficient toilet in place at the address listed above as long as I own said property and I understand my old high water use toilet must be disposed of by a method listed in the Program Guidelines.
- I understand when my application is processed a representative from the City of Allen may contact me to verify the installation of my new water efficient toilet before my rebate is issued.
- In accepting this rebate, I acknowledge that the City of Allen is in no way responsible for the condition of the plumbing on my side of the meter, now or in the future.
- I understand that qualifying items are selected on the basis of water efficiency only. The City of Allen does not endorse specific brands, products, or dealers; nor does it guarantee materials, workmanship, performance, or durability of the qualifying items.
- I understand I may receive reimbursements not to exceed the amount outlined in the program guidelines. Processing of completed applications takes approximately 12 weeks. Once processing is complete and the rebate is approved, a credit will appear on your utility bill.
- I certify that the information on this application is true and correct to the best of my knowledge.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### For Office Use Only

Date Received: \_\_\_\_\_

Disposal: \_\_\_\_\_

Application #: \_\_\_\_\_

Rebate Amount: \_\_\_\_\_

Work Order Entered: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_

Verification Date: \_\_\_\_\_

Reason: \_\_\_\_\_

Verified By: \_\_\_\_\_

Date Issued: \_\_\_\_\_ By: \_\_\_\_\_