

Fire Inspection Codes

2000 Flow Test Witness
2010 Underground Visual
2020 Underground Hydro
2030 Underground Flush
2040 Overhead Visual
2050 Hydro
2100 Overhead Visual/Head Check
2110 Hydro/Insulation Visual
2120 Residential Sprinkler Final
2200 Residential Fire Alarm
Acceptance
2210 Fire Alarm Acceptance Test
2220 Hood Acceptance Inspection
2230 Access Control Acceptance
2240 Fire Pump Acceptance
2250 Clean Agent Acceptance
2300 Gate Access Control Acceptance
2310 Fire Lane Device Acceptance
2400 Fuel Tank Installation Witness
2410 Fuel tank Primary Line Test
2420 Fuel Dispensing Tank Final
2430 Fuel Tank Secondary Line Test
2440 Generator Installation
2450 Compressed Gasses Acceptance
2460 General Fire Inspection
2470 Cryogenics Acceptance
2500 Rack Storage
2510 Hazardous Material Inventory
2900 Fire Underground
2910 Insulation Fire/Pre-Sheetrock
2990 Fire Department - Final



INTERACTIVE VOICE RESPONSE (IVR) SYSTEM

- **Inspection Scheduling, Status and Results**
- **Check Plan Review Status**

WELCOME

To the City of Allen Inspection Request System

It is available 24 hours/day and 7 days/week.
You can reach the system by calling:

(844) 381-8759

SYSTEM FEATURES

The interactive voice response (IVR) system includes the following features:

- Check Permit Status
- Check Inspection Status
- Request a New Inspection
- Cancel a Requested Pending Inspection
- Change the Date for a Requested Pending Inspection

SYSTEM REQUIREMENTS

Before calling the IVR System, be sure to have the following on hand:

- Touch-tone telephone
- 6-digit **PIN number** on your issued permit
- **Permit number** on your issued permit
- **Site address**
- Appropriate **inspection code** (refer to your permit for appropriate inspection codes or complete list of inspection codes on the reverse of this brochure)

CALLING IVR & PERMIT SELECTION

1. To continue in English, select (1) otherwise, select (2) for Spanish
2. Enter the 6-digit **PIN number** for your permit (refer to permit 2nd page)
3. Verify the **permit number** and **site address** (refer to permit 1st page)

MENU OPTIONS

When finished with any option, you may hang up or to choose one of the following:

- Perform another action on permit – (1)
- Switch to a different permit – (2)

TO CHECK PERMIT STATUS – (1)

- Obtain the current status of your permit

TO CHECK INSPECTION STATUS – (2)

- Obtain the current status of the most recent inspections for your permit

TO REQUEST A NEW INSPECTION - (3)

1. Enter the **inspection code**
2. Select an inspection date
 - *The cutoff time to **request** an inspection for the next business day is 11:59 pm - inspections are scheduled on business days between 9:00 am and 4:00 pm*
3. Enter a callback number for our inspector to contact you to schedule your inspection
4. To leave an optional message for the inspector select (1) OR select (2) to complete the inspection request

Do not hang up until the inspection request number is issued by the system

*** Please write down the assigned inspection number for reference**

TO CANCEL A REQUESTED PENDING INSPECTION – (4)

1. Enter the **inspection code**
2. Confirm the inspection type and date before proceeding with cancellation

TO CHANGE THE DATE FOR A REQUESTED PENDING INSPECTION – (5)

1. Enter the **inspection code**
2. Select a new inspection date
3. Confirm the inspection type and new date before proceeding with change request

TO SWITCH TO A DIFFERENT PERMIT – (6)

1. Enter **PIN number** for different permit
2. Verify **permit number** and **site address**
3. Return to menu options



**For further assistance,
please contact:**

**Allen Fire Department
Prevention Division**

(214) 509-4400

8:00 am – 5:00 pm

Monday – Friday