

HEALTH PERMIT APPLICATION

Food Establishment /Child Care Facility/Swimming Pool



Permit Number _____

Site Information

Property Address:		Suite #	Name of Business:	
Manager:		Office #:		Cell #:
Address:	City/State:		Zip:	Email:
Business Owner:		Office #:		Cell #:
Address:	City/State:		Zip:	Email:

New Permit Renewal Name Change Change of Ownership Temporary Event

Food Establishment / Child Care Facility

(see descriptions on next page)

<input type="checkbox"/> Permanent: <input type="checkbox"/> Grocery <input type="checkbox"/> Heavy Food Prep. <input type="checkbox"/> Light Food Prep. <input type="checkbox"/> No Food Prep. <input type="checkbox"/> Child Care Facility	<input type="checkbox"/> Temporary Event (1-14 days) Dates: _____ Event: _____ <input type="checkbox"/> Seasonal (Concession Stand) (15-180 days) Dates: _____ <input type="checkbox"/> *Mobile Construction Site Vehicle: Veh. Lic.# _____, TX Drivers Lic.# _____ <input type="checkbox"/> Food Truck: Veh. Lic.# _____, TX Drivers Lic.# _____ <input type="checkbox"/> * Mobile Ice Cream Vehicle: Veh. Lic.# _____, TX Drivers Lic.# _____ *See definitions for Vehicles that must obtain a Solicitor's permit.
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Food Protection Manager:		Office #:		Cell #:
Address:	City/State:		Zip:	Email:

Swimming Pool & Spa

<input type="checkbox"/> Swimming Pool <input type="checkbox"/> Therapy Pool <input type="checkbox"/> PIWF (Public Interactive Water Feature) <input type="checkbox"/> Spa				
Cert. Pool Operator:		Office #:		Cell #:
Address:	City/State:		Zip:	Email:

I CERTIFY THE ABOVE INFORMATION TO BE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. FALSIFIED INFORMATION MAY RESULT IN THE REVOCATION OF THIS PERMIT AND THE ISSUANCE OF MUNICIPAL CITATIONS. (INCOMPLETE APPLICATION MAY NOT BE ACCEPTED). ANY CHANGES WILL BE PROMPTLY FORWARDED TO THE ENVIRONMENTAL HEALTH DIVISION.

APPLICANT NAME:	SIGNATURE:
CONTACT PHONE:	DRIVERS LICENSE #:
Applicant is: <input type="checkbox"/> Business Owner <input type="checkbox"/> Manager <input type="checkbox"/> Other:	

FEE PAID:	R'CVD BY:	DATE:
Current CO#:	New CO#:	Temp Permit#:

Submit completed application and fee to:

Building Permits Division

305 Century Parkway | Allen, Texas 75013-8042

Phone: 214.509.4130 | Fax 214.509.4139

www.CityofAllen.org | permits@cityofallen.org

Form last revised: March 2021

CLASSIFICATION OF FOOD ESTABLISHMENTS

The following definitions are used by the Environmental Health Division to classify food establishments and determine the cost of the annual Health Permit:

Heavy Food Preparation: Heavy food preparation shall mean any entity in which foods are prepared, utilizing a grill, griddle, deep-fat fryer, commercial-type oven, and any similar food preparation equipment; or any area subject to flooding or wet cleaning procedures due to the cutting or processing of meat, poultry, fish, or pork. Heavy food preparation includes, but is not limited to, cafeterias, fast-food restaurants, full-service restaurants, pizza preparation, and donut preparation.

Light Food Preparation: Light food preparation shall mean any entity in which food is prepared without the use of fryers, grills, or other similar equipment. Light food preparation is usually limited to the preparation of hot dogs, sandwiches, salads, or other similar foods and fountain-type cold drinks.

No Food Preparation: No food preparation shall mean any entity in which foods are provided pre-wrapped from an approved source with microwave or convection-type ovens. No food preparation is usually limited to pre-packaged sandwiches or similar food, candies, and containerized cold drinks.

Temporary Food Establishment: Food preparation associated with a Temporary Event. Any free sampling or donation of food **does not** need to receive a Health Permit. Includes Non-Motorized Vending Carts. Official non-profit organizations are exempt from paying the permit fee. The event may be required to obtain a Temporary Use Permit from the City.

Seasonal Food Establishment (Concession Stands): Food preparation associated with a seasonal operation including concession stands, or Seasonal Sales (as defined by the ALDC). Seasonal permits are limited to two (2) per calendar year per vendor per location.

Mobile Construction Site Food Vehicle: A vehicle with no or limited kitchen facilities that carries prepackaged food or non-prepackaged foods prepared at an approved commissary that contains no potentially hazardous food, and services only active construction sites. A **Solicitor's** permit from the Police Department is required for this type of vehicle.

Food Truck: A self-propelled vehicle equipped with kitchen facilities such as plumbing, hot water supply, mechanical refrigeration, cooking equipment, and dry goods storage used for preparation and sale or service of food and beverages. Customer service is provided at a counter or window in the vehicle. Food Trucks must return to a Central Preparation Facility for cleaning and to refill potable water tanks and drain wastewater. Food Trucks do not include individual Non-Motorized Vending Carts (i.e. Pushcarts), Mobile Construction Site Food Vehicles, Food Trailers or Mobile Ice cream/frozen Dessert Vehicles.

Mobile Ice Cream / Frozen Dessert Vehicle: A motorized vehicle that normally contains a commercial freezer in which all products for sale are prepackaged and frozen. All ice cream trucks who drive throughout residential areas within the City are required to obtain a **Solicitor's** permit through the Police Department.

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POOL INSPECTIONS

All swimming pools and spas must pass an annual inspection before a Health Permit is issued. Once this Health Permit application is submitted, please call the Environmental Health Division to schedule an inspection at 214.509.4180. The Certified Pool Operator must be present for the inspection. **Pools and spas may not open for use until the inspection is passed and the Health Permit is issued.**

FEE SCHEDULE

1. Food Establishments (please make fees payable to the City of Allen)

a. Permanent Food Establishments & Services

Grocery	\$400/year
Heavy Food Preparation	\$300/year
Light Food Preparation	\$200/year
No Food Preparation	\$100/year

b. Temporary Food Establishment (1-14 days)\$100/event (non-profits exempt)
(Includes non-Motorized Vending Carts)

c. Seasonal Food Establishment (15-180 days)\$150/season
(Includes concession stands)

d. Mobile Construction Site Food Vehicle\$150/vehicle/year

e. Food Truck\$150/vehicle/year

f. Mobile Ice Cream Vehicle\$150/vehicle/year

2. Child Care Facilities\$200/year

3. Swimming Pools, Therapy Pools and Spas.....\$150/year

4. Public Interactive Water Features (PIWFs)\$200/year

FOOD TRUCKS

Food Trucks may only serve food to the public at the following locations:

1. At a Food Truck Site, that has received a Temporary Use Permit in accordance with Section 6.06.15.c of the ALDC.
2. At a Food Truck Park, that has been approved in accordance with Section 6.06.15.d of the ALDC.
3. At the location of a Temporary Event that has received a Temporary Use Permit.
4. At an event hosted or sponsored by the City pursuant to a written agreement with the City.

**For more information or questions, please call the
Environmental Health Division at 214.509.4180.**

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