

Health Permit Application

Food Establishment /Child Care Facility/Swimming Pool



Permit Number _____

Site Information

Property Address:		Suite #	Name of Business:	
Manager:		Office #:	Cell #:	
Address:	City/State:	Zip:	Email:	
Business Owner:		Office #:	Cell #:	
Address:	City/State:	Zip:	Email:	
<input type="checkbox"/> New Permit <input type="checkbox"/> Renewal <input type="checkbox"/> Name Change <input type="checkbox"/> Change of Ownership <input type="checkbox"/> Temporary Event				

Food Establishment / Child Care Facility (see descriptions on next page)

<input type="checkbox"/> Permanent: <input type="checkbox"/> Grocery <input type="checkbox"/> Heavy Food Prep. <input type="checkbox"/> Light Food Prep. <input type="checkbox"/> No Food Prep. <input type="checkbox"/> Child Care Facility <input type="checkbox"/> Special Exception for Dog Patios	<input type="checkbox"/> Temporary Event (1-14 days) Dates: _____ Event: _____ <input type="checkbox"/> Seasonal (Concession Stand) (15-180 days) Dates: _____ <input type="checkbox"/> *Mobile Construction Site Vehicle: Veh. Lic.# _____, TX Drivers Lic.# _____ <input type="checkbox"/> Mobile Kitchen (Food Truck): Veh. Lic.# _____, TX Drivers Lic.# _____ <input type="checkbox"/> *Mobile Ice Cream Vehicle: Veh. Lic.# _____, TX Drivers Lic.# _____ <i>*Must obtain a Solicitor's permit from the Police Department.</i>
	Food Protection Manager: _____ Office #: _____ Cell #: _____ Address: _____ City/State: _____ Zip: _____ Email: _____

Swimming Pool & Spa

<input type="checkbox"/> Swimming Pool <input type="checkbox"/> Therapy Pool <input type="checkbox"/> PIWF (Public Interactive Water Feature) <input type="checkbox"/> Spa			
Cert. Pool Operator: _____		Office #: _____	Cell #: _____
Address: _____	City/State: _____	Zip: _____	Email: _____

I CERTIFY THE ABOVE INFORMATION TO BE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. FALSIFIED INFORMATION MAY RESULT IN THE REVOCATION OF THIS PERMIT AND THE ISSUANCE OF MUNICIPAL CITATIONS. (INCOMPLETE APPLICATION MAY NOT BE ACCEPTED). ANY CHANGES WILL BE PROMPTLY FORWARDED TO THE ENVIRONMENTAL HEALTH DIVISION.

APPLICANT NAME:	SIGNATURE:
CONTACT PHONE:	DRIVERS LICENSE #:
Applicant is: <input type="checkbox"/> Business Owner <input type="checkbox"/> Manager <input type="checkbox"/> Other:	

FEE PAID:	R'CVD BY:	DATE:
Current CO#:	New CO#:	Temp Permit#:

Submit completed application and fee to:

Building Permits Division
 305 Century Parkway, Allen, Texas 75013-8042
 214/509-4130 • Fax 214/509-4139
 www.cityofallen.org • permits@cityofallen.org

September 2018

CLASSIFICATION OF FOOD ESTABLISHMENTS

The following definitions are used by the Environmental Health Division to classify food establishments and determine the cost of the annual Health Permit:

Heavy Food Preparation: Heavy food preparation shall mean any entity in which foods are prepared, utilizing a grill, griddle, deep-fat fryer, commercial-type oven, and any similar food preparation equipment; or any area subject to flooding or wet cleaning procedures due to the cutting or processing of meat, poultry, fish, or pork. Heavy food preparation includes, but is not limited to, cafeterias, fast-food restaurants, full-service restaurants, pizza preparation, and donut preparation.

Light Food Preparation: Light food preparation shall mean any entity in which food is prepared without the use of fryers, grills, or other similar equipment. Light food preparation is usually limited to the preparation of hot dogs, sandwiches, salads, or other similar foods and fountain-type cold drinks.

No Food Preparation: No food preparation shall mean any entity in which foods are provided pre-wrapped from an approved source with microwave or convection-type ovens. No food preparation is usually limited to pre-packaged sandwiches or similar food, candies, and containerized cold drinks.

Temporary Food Establishment: Food preparation associated with a Temporary Event. Includes Non-Motorized Vending Carts. Any free sampling or donation of food **does not** need to receive a Health Permit. Official non-profit organizations are exempt from paying the permit fee. The event may be required to obtain a Temporary Use Permit from the City.

Seasonal Food Establishment (Concession Stands): Food preparation associated with a seasonal operation including concession stands, or Seasonal Sales (as defined by the ALDC). Seasonal permits are limited to two (2) per calendar year per vendor per location.

Mobile Construction Site Food Vehicle: A vehicle with no or limited kitchen facilities that carries prepackaged food or non-prepackaged foods prepared at an approved commissary that contains no potentially hazardous food, and services only active construction sites. A **Solicitor's** permit is required for this type of permit.

Mobile Kitchen (Food Truck): A motorized vehicle or tow-behind trailer equipped with kitchen facilities such as plumbing, hot water supply, mechanical refrigeration, cooking equipment, and dry goods storage used for the preparation and sale or service of food and beverages. Customer service is provided at a counter or window in the vehicle. Mobile Kitchens may include, but are not limited to, Mobile Food Trucks and Mobile Food Trailers. Mobile Kitchens shall not include individual Non-Motorized Vending Carts, Mobile Construction Site Food Vehicles or Mobile Ice cream/frozen Dessert Vehicles that drive through residential neighborhoods.

Mobile Ice Cream / Frozen Dessert Vehicle: A motorized vehicle that normally contains a commercial freezer in which all products for sale are prepackaged and frozen, and operate by driving through residential neighborhoods. Mobile ice cream vehicles are limited to residential areas within the City, and are required to obtain a **Solicitor's** permit.

Special Exception for Dog Patios: A request can be submitted for a special exception to allow dogs on outdoor patios at permitted food establishments. The request shall be part of the application for the Health Permit, and shall comply with all conditions or standards established by the regulatory authority. The special exception shall be renewed every year with renewal of the Health Permit.

POOL INSPECTIONS

All swimming pools and spas must pass an annual inspection before a Health Permit is issued. Once this Health Permit application is submitted, please call the Environmental Health Division to schedule an inspection at 214.509.4160. The Certified Pool Operator must be present for the inspection. **Pools and spas may not open for use until the inspection is passed and the Health Permit is issued.**

FEE SCHEDULE

1. Food Establishments (please make fees payable to the City of Allen)
 - a. Permanent Food Establishments & Services
 - Grocery \$400/year
 - Heavy Food Preparation \$300/year
 - Light Food Preparation \$200/year
 - No Food Preparation \$100/year
 - b. Temporary Food Establishment (1-14 days) \$100/event (non-profits exempt)
(Includes non-Motorized Vending Carts)
 - c. Seasonal Food Establishment (15-180 days) \$150/season
(Includes concession stands)
 - d. Mobile Construction Site Food Vehicle \$150/vehicle/year
 - e. Mobile Kitchen (Food Truck) \$150/vehicle/year
 - f. Mobile Ice Cream Vehicle \$150/vehicle/year
2. Child Care Facilities \$200/year
3. Swimming Pools, Therapy Pools and Spas \$150/year
4. Public Interactive Water Features (PIWFs) \$200/year

MOBILE KITCHENS (FOOD TRUCKS)

Mobile Kitchens (Food Trucks) may only serve food to the public at the following locations:

1. At a Food Truck Site, that has received a Temporary Use Permit in accordance with Section 6.06.15.c of the ALDC.
2. At a Food Truck Park, that has been approved in accordance with Section 6.06.15.d of the ALDC.
3. At the location of a Temporary Event that has received a Temporary Use Permit.
4. At an event hosted or sponsored by the City pursuant to a written agreement with the City.

**For questions call:
Environmental Health Division
214.509.4160**